

Summary of Assessment Banking Rules

An alternative format of this summary is available. Please contact the Student Support team via [Contact Us](#) (phone +44 (0)300 303 5303), or via [StudentHome](#) if you are a current Open University student. If you are an Apprentice, please contact the Apprentice Enrolment and Support Team by emailing apprentice-support@open.ac.uk or telephone, (+44 (0) 300 303 4121). Welsh-speaking Students and Learners may speak with a student support adviser in Welsh on +44 (0) 29 2047 1170.

About the Assessment Banking Rules

The Assessment Banking Rules describe the process of carrying your assessment results from an eligible module to a later presentation of the same module following deferral. This document provides information about policy and procedure rather than advice and guidance. For personalised advice and guidance please contact us. Students living in Wales are welcome to speak to an adviser in Welsh.

We will follow these principles

- Not all modules permit Assessment Banking. You can check with us whether a module you are studying is eligible using the contact routes above.
- Assessment Banking may not be the best option for everyone, so we require you to have a conversation about your options with your Student Support Team or Apprentice Enrolment and Support Team before making your decision.
- You can bank assessments only once and must register or enrol to study the deferred module on a presentation that starts within 13 months of the original start date of the module that was deferred.
- There are deadlines in place for deferral with Assessment Banking. These are detailed in Section 4 of the [Assessment Banking Rules](#) policy. Please contact us for support if you need it.

You need to be aware

- If Deferral with Assessment Banking is not recommended for your circumstances you may still proceed, but a summary of our advice and your decision to proceed against that advice will be noted on your student record.
- You need to download your assessed work before you defer because we will not be able to supply copies of your work once the process has started.

How to question a decision made under this policy

For information about how to appeal against a decision made under this policy, or to make a complaint please refer to the [Complaints and Appeals Procedure](#). Please [Contact Us](#) for support.

Give Us Your Feedback

If you have any comments about this policy summary document and how it might be improved, please share this with us, by emailing student-policy-compliance@open.ac.uk.

Document Information

Short summary for Assessment Banking Rules effective from 1 August 2025

Approved by Delegate, Director Academic Services

Date for review March 2027