

Summary of Academic Regulations (Apprentices)

An alternative format of this summary is available. Please contact the Apprentice Enrolment and Support Team (AEST) by emailing apprentice-support@open.ac.uk or telephone, (+44 (0) 300 303 4121), or via [StudentHome](#) if you are a current Open University student. Welsh-speaking Students and Learners may speak with a student support adviser in Welsh on +44 (0) 29 2047 1170.

About the Academic Regulations (Apprentices)

The Academic Regulations (Apprentices) are the rules we follow when you join us to study as an Apprentice. The Regulations describe:

- how we make and communicate our regulations
- when and how we can make changes to regulations and curriculum
- registration for apprenticeship study
- study restrictions and time limits
- how we administer your academic credit
- our scheme of classification for undergraduate degrees and taught postgraduate qualifications
- how we award qualifications
- how your registration may be ended

You need to be aware

- Our Apprentice Enrolment and Support Team, AEST, can provide you with support and information by emailing apprentice-support@open.ac.uk or telephone, (+44 (0) 300 303 4121)
- We comply with Nation Funding Provider rules for apprenticeships.

- You and your Employer must provide information that we request in order to establish your eligibility to register. This information must be complete and accurate.
- These regulations should be read in conjunction with your qualification regulations which set out any specific academic requirements you will have to meet, and any exceptions to the general rules.
- When relevant we will follow related policies such as the [Fitness to Practise Procedure](#) for vocational apprentices, [Fitness to Study Policy](#), and the [Code of Practice for Student Discipline](#).
- We may apply conditions to your qualification registration or module enrolment if it is necessary to do so to comply with our statutory duties, for example in line with our [Safeguarding Policy](#). Full details are given in the Regulations document.

Your data

Your information will only be used for the purposes set out in our [Student Privacy Notice](#).

Give Us Your Feedback

If you have any comments about this policy summary document and how it might be improved, please share this with us, by emailing student-policy-compliance@open.ac.uk.

Document Information

Short summary for Academic Regulations (Apprentices) 2025/26 effective from 1 August 2025

Approved by Delegate, Director Academic Services

Date for review March 2027