# ADDENDUM to TMA and iCMA Policy

## 1.    Introduction

The Open University is piloting a new way for students to submit their Tutor Marked Assignments (TMAs). These changes apply only to the following modules from the October 2025 (25J) presentation onwards:

- DD126 – Economics in Context

- B293 – Financial Accounting in Context

- K220 – Death, Dying and Bereavement

This addendum explains the changes to the current TMA submission policy for students using the new TMA service. The new service is intended to improve the student experience and inform future implementation of the new service across all modules.

## 2.    Policy Variations for Pilot Modules

The following terms differ from the current TMA and iCMA policy in place for all other modules. These changes apply only to students studying the modules mentioned above and are using the new submission service. Apart from the list below, all other parts of the TMA policy remain the same for everyone.

Original term:
TMAs must be submitted via the online TMA/EMA service.

Replaced with:
TMAs must be submitted via the module website. The online TMA/EMA service will not be used to submit TMAs for these modules.

## Original term:

You may be able to resubmit your TMA depending on whether the cut-off date has passed, and if your tutor has already marked your submission.

## Replaced with:

Only one final submission is permitted per TMA. Resubmissions are not allowed. You can upload your work and save it as a draft, which your tutor will not be able to see. If you've saved a draft but have not submitted a final version by the cut-off date your draft will be automatically submitted for marking as your final submission.

## Original term:

If you have submitted your TMA after the submission cut-off date and you have not been granted an extension, or if you submit it after any agreed extension date, then it is classed as 'late' and may not be accepted for marking.

## Replaced with:

You can no longer make a submission after the cut-off date, unless you have an extension in place.

## Original term:

Files must be zipped before submission if multiple documents are required.

## Replaced with:

Multiple files can be uploaded without the need to zip the files. A preview function is available to verify uploaded files before submission.

## Original term:

Submission deadlines include noon cut-off time with a 12-hour grace period which allows submission till 23:59 hrs (UK local time) on the submission cut-off date.

## Replaced with:

The deadline to submit your assignment will be 23:59 hrs (UK local time) on the submission cut-off date. No grace period will be applied.

## Original term:

Extension requests must be submitted via email to the tutor.

## Replaced with:

You're encouraged to request an extension through the module website. Your tutor will review your request and either approve it, decline it, or suggest a different submission date. While this is the preferred method, you can still contact your tutor directly if needed.

## Original term:

If you submit your TMA online, we will email you when it has been marked and is available for collection from the online TMA/EMA service.

## Replaced with:

Scores and feedback will be accessible via the Assignments tab on the module website or StudentHome. You will receive a notification email when they are available for collection.