

Summary of Academic Regulations (Apprentices)

2025/26

An alternative format of this summary is available. Please contact the Apprentice Enrolment and Support Team (AEST) by emailing apprentice-support@open.ac.uk or telephone, (+44 (0) 300 303 4121), or via [StudentHome](#) if you are a current Open University student. Welsh-speaking Students and Learners may speak with a student support adviser in Welsh on +44 (0) 29 2047 1170.

About the Academic Regulations (Apprentices)

The Academic Regulations (Apprentices) are the rules we follow when you join us to study as an Apprentice. The Regulations describe:

- how we make and communicate our regulations
- when and how we can make changes to regulations and curriculum
- registration for apprenticeship study
- study restrictions and time limits
- how we administer your academic credit
- our scheme of classification for undergraduate degrees and taught postgraduate qualifications
- how we award qualifications
- how your registration may be ended

You need to be aware

- Our Apprentice Enrolment and Support Team, AEST, can provide you with support and information by emailing apprentice-support@open.ac.uk or telephone, (+44 (0) 300 303 4121)
- We comply with Nation Funding Provider rules for apprenticeships.
- You and your Employer must provide information that we request in order to establish your eligibility to register. This information must be complete and accurate.

- These regulations should be read in conjunction with your qualification regulations which set out any specific academic requirements you will have to meet, and any exceptions to the general rules.
- When relevant we will follow related policies such as the [Fitness to Practise Procedure](#) for vocational apprentices, [Fitness to Study Policy](#), and the [Code of Practice for Student Discipline](#).
- We may apply conditions to your qualification registration or module enrolment if it is necessary to do so to comply with our statutory duties, for example in line with our [Safeguarding Policy](#). Full details are given in the Regulations document.

Your data

Your information will only be used for the purposes set out in our [Student Privacy Notice](#).

Give Us Your Feedback

If you have any comments about this policy summary document and how it might be improved, please share this with us, by emailing SPR-Policy-Team@open.ac.uk.

Charity Statement

The Open University is incorporated by Royal Charter (RC 000391), an exempt charity in England and Wales and a charity registered in Scotland (SC 038302). The Open University is authorised and regulated by the Financial Conduct Authority in relation to its secondary activity of credit broking.

Document Information

Short summary for Academic Regulations (Apprentices) 2025/26 effective from 1 August 2025

Approved by Delegate, Director Academic Services

Date for review March 2026